



The American Society of Colon and Rectal Surgeons

85 West Algonquin Rd., Suite 550, Arlington Heights, IL 60005
(847) 290-9184 Fax: (847) 290-9203 Website: <http://www.fascrs.org/> E-Mail: ascrs@fascrs.org

ASCRS Internet and Web-based Survey Policy

Introduction and rationale:

Surveys conducted via the internet can efficiently gain information. This policy attempts to balance members ability to use the society's Email and List Serve capability with our members desire to minimize SPAM and preserve the integrity of the ASCRS. The following guidelines will apply to all requests and surveys conducted using the ASCRS internet capabilities. Deviations from these guidelines requires specific approval of the ASCRS Executive Council.

Definitions:

For this policy, a Survey is a list of questions or requests for information that is distributed via Email using the ASCRS administrative office capabilities. Activities on the List Serve should be limited by its policy.

Survey Content:

Surveys must be designed to obtain useful information, be scientifically constructed and be free of bias. The confidentiality of the responder must be maintained unless specific permission is obtained from the respondent.

Procedure:

- Requests to conduct a Survey must be made to the ASCRS Executive Council using the attached form.
- Requesters must be members or fellows of the ASCRS or be sponsored by a Member or Fellow of the ASCRS
- The ASCRS Executive Council must approve all survey requests.
- The ASCRS may elect to add a disclaimer with the survey or place additional restrictions on the survey or its results.
- The ASCRS retains the rights to review the results of the survey (eg. publication in Diseases of the Colon and Rectum, presentation at a meeting, release to third party, etc).
- The ASCRS will not endorse any survey, its presentation or publication
- Survey requests must show proof of IRB approval

Data from Survey:

Data or results arising out of the performance of any survey shall not be used for the commercial benefit of the Institution or Principal Investigator. The Institution and Principal Investigator agree that the ASCRS shall have the right to first refusal for publication of the results of the Study. The Institution and/or Principal Investigator should submit the proposed publication to the ASCRS Executive Council for review at least sixty (60) days prior to the date of the proposed submission for publication. ASCRS Executive Council may remove from the proposed publication any Information other than Study data and results. The Institution and the Principal Investigator agree not to publish the Study results other than in accordance with this Section.

ASCRS will comply with the ICMJE's current Uniform Requirements for Manuscripts submitted to Biomedical Journals: Writing and Editing for Biomedical Publications: Obligation to Register Clinical Trials.

Failure to comply:

Failure to comply with these guidelines may, at the discretion of the Executive Council, result in modification of members' privileges to use the ASCRS internet or membership action to violators.

Approved:

ASCRS Executive Council – January 18, 2006

Modified by the ASCRS Executive Council – June 6, 2008



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Request for Internet Based Survey

Requesters Name: _____ ASCRS status:

If not a member then ASCRS Sponsor:

Address:

Phone:

Fax:

Email address:

Title of Survey:

Purpose of Survey:

Planned use of results:

Attach copy of Survey to request and proof of IRB approval.

I have read and agree to comply with the ASCRS Policy on Internet based survey.

(signature)

(date)

Approved by ASCRS Council (date) _____